



**LSU Faculty Senate Policy Committee Meeting
December 6, 2023
12:01 PM, Room E239 Howe-Russell Kniffen Geosciences Building, Louisiana State
University
*APPROVED***

Minutes

Committee Members In Attendance:

Liz Lessner
Jeffrey Roland
Jonathan Snow
Daniel Tirone

A regular meeting of the LSU Faculty Senate Policy Committee convened at 12:09pm on December, 2023 in room E239 of Howe-Russell Kniffen Geosciences Building on the LSU campus in Baton Rouge. All four committee members were present and there were no guests or public comments. Chair Snow noted that the meeting had been moved from the original location in E234 due to a scheduling conflict, and that a sign indicating the new meeting location was posted outside the door of E234. Minutes from the prior meeting on November 20, 2023 were amended following a motion by Roland which was passed unanimously, and the amended minutes were adopted unanimously following a motion by Roland.

As its next order of business the committee considered the revisions to PS-36T and PS-36NT discussed in its previous meeting. There was general agreement that the proposed language required further refinement, and after additional discussion the committee agreed on the following language for the new second paragraph in Section D.2. Teaching:

Activities which contribute to the teaching mission are to be determined by the faculty of the relevant department. In the absence of a defined policy adopted by the department faculty, contributions to the teaching mission must include substantial intellectual contributions by the faculty member. In general, simply presenting courses principally developed by others without substantive addition or revision by the instructor will not qualify as an individual faculty member's contribution to the teaching mission.

Roland also suggested striking the "and" before "international" in item ix. Of D.2.a. Illustrative Examples of Teaching Contributions, and to also change the final "and" to an "or". Roland then moved to approve the suggested changes and the motion passed unanimously. The committee then agreed to have the Chair distribute the proposed language to the individuals with whom he had previously spoken for feedback. If they agreed with the changes the proposal will

be sent to the Executive Committee, if they express concerns they Policy Committee will revisit the question.

Snow then shared materials he had gathered pertaining to LSU Board of Supervisors Bylaws and Regulations, and SACSCOC and AAUP requirements for a policy on the creation, amendment or withdrawal of university Policy Statements and Permanent Memoranda. The committee agreed that these documents will be helpful in justifying the creation of such a policy and asked Snow to draft an initial policy for its consideration.

The committee then considered whether PS-22 needs to be revised to provide additional protection for LSU staff who are enrolled in courses when they must be absent due to work-related purposes. This review was undertaken at the request of the Staff Senate following a recent incident in which a staff member was not provided with an excused absence due to having to be away on official LSU business. The committee agreed that based on its understanding of the situation the current policy should cover the situation but allowed that it may not have full information. Roland moved to invite Staff Senate President Josh Duplechain to its next meeting to provide more information and participate in the discussion. The motion passed unanimously.

The committee did not set the date for the next meeting as there will be a new member joining in the spring. Snow will send out a poll seeking a new meeting time in early January.

The meeting adjourned at 1:44pm following a motion from Roland that was passed unanimously.

Daniel Tirone, Secretary