

Register for Global Card Access on Mobile Application or Online

Global Card Access is a card management tool that gives you access to your card information. Features like **View PIN**, **Change PIN**, **Lock Card**, and **Alerts** help you keep your card secure. Cardholders may choose one of two registration options.

Download the Global Card Access application from any major app store.

1. Go to the GlobalCardAccess (GCA) app and choose Register a card.
2. Enter your card number.
 - Select Continue.
3. Enter your account information (expiration date, security code).
 - Verification ID or Employee ID: Your Workday ID serves as both the Verification ID and Employee ID. If you are unsure of your Workday ID, please refer to your Workday profile.
 - Select Continue.
4. Create your User ID and Password. Select and answer three security questions. This information will be used to verify your identity.
 - A User ID must be a minimum of seven characters and a maximum of 50 characters.
 - A Password must be a minimum of eight characters and must contain at least one alpha and one numeric character. Passwords are case sensitive.
 - Select Continue.
5. Enter your name and email address.
 - Select Submit.
6. Accept the Terms and Conditions and your registration is complete.

Register as a new user for Global Card Access online.

1. Go to <https://www.bankofamerica.com/globalcardaccess> and choose Register now.
2. Enter your card number.
 - Select Continue.
3. Enter your account information (name on card, expiration date, security code).
 - Verification ID or Employee ID: Your Workday ID serves as both the Verification ID and Employee ID. If you are unsure of your Workday ID, please refer to your Workday profile.
 - Select Continue.
4. Create your User ID and Password. Select and answer three security questions. This information will be used to verify your identity.
 - A User ID must be a minimum of seven characters and a maximum of 50 characters.
 - A Password must be a minimum of eight characters and must contain at least one alpha and one numeric character. Passwords are case sensitive.
 - Select Continue.
5. Enter your name and email address.
 - Select Submit.
6. Accept the Terms and Conditions and your registration is complete.